

Terms of Reference

Chief Technical Adviser

UNDP Mine Action Libya

Background:

As a result of the North African Campaign during World War II and wars with Egypt and Chad various areas in Libya are believed to be affected to varying degrees by landmines and unexploded ordnance (UXO). The precise extent of the landmine and ERW problem is however not known, but the Libyan Government estimates that landmines have been laid along a 400 km stretch of the border with Egypt as well as along the border with Chad, Sudan and Tunisia.

Since 2005, clearance has been undertaken by the Libyan military on the Libyan-Egypt border and by private contractors associated with various oil companies. Based on a number of formal consultations, the UNDP Country Office and the Government of Libyan, through the Demining Association, signed a Letter of Intent in May 2008, in which both parties agreed to explore joint partnership initiatives for the purpose of raising awareness of the landmine problem in Libya and tackling the negative impact of landmines in the country. This initiative has since been followed up by the development of a broader mine action project in Libya, which currently still is in a preparatory phase. The mine action project will however, focus on establishing a sustainable mine action capacity through activities in the following areas:

- Strengthening management structures and institutional arrangements
- Establishing an information management system, including undertake the necessary reviews, surveys and assessments
- Mine awareness campaigns
- Creating a victim surveillance system
- Develop the necessary structures and systems to manage and coordinate mine action in general and ensuring that mine clearance is conducted in accordance with International Mine Action Standards
- Strengthen Libya' cooperation with external stakeholders on mine action

Duties and Responsibilities:

The incumbent will be a Chief Technical Advisor (CTA) who will work in direct support to the national project counterpart, the Anti-Mines Association. The CTA will report to the UNDP Deputy Resident Representative.

The CTA will specifically be responsible for the following

1. Coordinating with all actors, assist the project counterpart (Anti-Mines Association) to develop, populate and manage a central mine action management system, including a GIS database that provides a permanent record of work conducted, work to be conducted and an informed basis for prioritised tasking
2. Management of those parts of the capacity building programme that are funded through the UNDP Country Office
3. Coordinating with all actors, assist the Anti-Mines Association to manage and undertake Quality Assurance and Quality Control checks on mine action operators in Libya
4. Coordinating with all actors, assist the Anti-Mines Association to manage the implementation of Libyan Mine Action Standards in Libya
5. Assist the Anti-Mines Association to implement its LMAS compliant SOPS, providing training as appropriate
6. Coordinating with all actors, assist the Anti-Mines Association to manage and undertake Technical Survey tasks in Libya
7. Provide advice and guidance to mine action actors on the application of LMAS in the conduct of mine action activities
8. Other tasks related to the support of a national mine action capacity that is compliant with the International Mine Action Standards
9. Periodic reporting and documentation.

Required Skills and Experience:

Education:

Advanced university degree in Social Science, International Relations, Development and Policy Studies, Political Science or other development related areas or equivalency.

Experience/Knowledge:

The applicant will have at least 10 years work experience, including four years of experience in development and mine action programming, and a proven record in project management, capacity development and administration. In particular, s/he will have

A solid understanding of demining operations and related practices, with practical experience of at least three years

Good knowledge of the International Mine Action Standards is essential

Extensive knowledge of demining, technical and safety standards

Experience in developing capacity in post-conflict countries;

Solid understanding of mine action and development concepts, and related practices, in both post-conflict and development settings,
Knowledge of the UN system and familiarity with UN procedures is desirable;
Proven track record, ideally with experience in the region;
Knowledge of the Libyan/ North African region is an asset.

Professional Capacities:

Able to exercise sound judgment;
Works effectively in a delicate and complex environment;
Works well in a team and projects a positive image and demeanor;
Self-motivated and able to recommend options for resolution of complex issues;
Ability to work under pressure and to meet deadlines;
Strong analytical ability;
Able to handle confidential and politically sensitive issues in a responsible and mature manner;
Applies protocol appropriately;
Self reliant and able to work as a part of a multi-cultural team.
Excellent team-building, diplomatic, and interpersonal skills;
Capacity to build strong and enduring alliances and partnerships at all levels;
Excellent oral and written communication skills;
Proficiency in MS Office suite and familiarity with telecommunication systems;
Fluency in spoken and written English. Knowledge of Arabic language is preferred

Duration and Timeframes

The initial appointment is for a period of 12 months. Further extension is subject to the development and implementation of the subsequent project phases.

How to Apply?

Interested applicants should send their C.Vs the email address: registry.ly@undp.org.